



INSTRUCTIONS FOR ENROLLING IN METHUEN CREDIT UNION HOME BANKING AND e-STATEMENTS TO AVOID A \$2 PAPER STATEMENT FEE

Go to our home page at Methuencreditunion.com. At the top right of the page, click the word **ENROLL**.

On the next page that opens, start with your account/member number with us and complete each of the questions. At the bottom of that page, click **SUBMIT**.

A **CONFIDENCE WORD** will be your visual assurance that you are truly logging into your account, not someone else's. It can be anything you choose.

You will immediately receive a temporary password (a 7-number code) sent to the email address we have on file here. Copy that down.

Go back to our home page, enter your account number in the white box at the top of our home page and click **LOGIN**.

Use the temporary code to get started. You will be asked to create a user ID. You can use something you choose or simply your account number. It does not matter.

You will have to create a password. Just follow the guidelines on the requirements for the password. (Please note: the only special characters you are allowed are above numbers 1 through 5 on the keyboard.)

That should get you right into your account on Home Banking and it automatically enrolls you in e-statements and you will no longer be charged the \$2 per paper statement fee.

If you need any further assistance, please contact our office at 978-686-1471.